

54 West 16th Street Apartment Corp.

West 16th Street ■ New York, New York 10011 ■ 212-340-9604

Guest Authorization Request

The proprietary lease permits a guest (who is not a relative) to stay in residence with the host resident for up to one month. Stays that extend beyond a month require written approval from the Board. If you have a guest who will be staying with you longer than one month, please return this form to Greenthal Management, by fax, email or mail.

Melissa Lopez: mlopez@greenthal.com
(p) 212-340-9636 (f) 212-447-1662
4 Park Ave., 3rd fl, New York, NY 10016

Host name & apartment _____

Daytime phone *Evening phone* *Fax* *Email*

Guest(s) name(s) _____

Dates of occupancy _____

Host signature *Date*

I have read and will abide by the House Rules of 54 W. 16th Street Apt. Coop:

Guest signature *Date*

Guest signature *Date*

Authorized by the Board:

On behalf of the Board: _____

Signature *Date*